

## SENIOR TEAM LEADER | SENIOR PROJECT ARCHITECT



Bonstra | Haresign ARCHITECTS, a nationally recognized design firm located on Fourteenth Street, NW in Washington, DC, is seeking a Senior Team Leader | Senior Project Architect (STL|SPA), whose primary responsibility is to assist B|HA Partners with technical and design excellence of the projects. The STL|SPA generates and/or supervises the conception, development, and implementation of proper documentation of all phases of both specifically assigned and the firms projects. Serving as a leader and mentor, the STL|SPA must inspire, develop and refine the projects and skills of team members from the conceptual design phase through project completion, providing technical and design input, and monitoring the progress throughout the development of each project assignment.

### GENERAL

- Strives to attain the firm's goals relative to design technical and management excellence, including project profitability.
- Strives to maintain a positive rapport with the Partners and other staff while continuing to improve the project delivery system.
- Manifests a leadership and work ethic that positively influences the entire firm.
- Keep abreast of current developments, trends and practices within the design and construction industries, and disseminates this information to the staff and management of the firm.
- Promotes firm-wide professional development seminars and encouraging design and technical excellence throughout the firm, e.g., coordination of seminars on methods for the improvement of the delivery of buildings with their design excellence intact; team dynamics; production efficiency, etc.
- Directs the development, documentation, and dissemination of the CAD standards and reference details for the studio.
- Mentors staff in areas of design and technical aspects of each project, and of communication with other team members.

### MARKETING

- Maintains relationships with prospective clients and other real estate and construction professionals.
- Assists Partners during the business development phase of each project by actively participating in marketing strategy sessions, marketing presentations and conducting tours of firm projects as requested. Also assists with the development of written project descriptions that clearly articulate the technical aspects of the building.
- Assists with development of proposals, schedules and fees.

- Participates in industry organizations. Activities may include:
  - Actively participating in industry organizations, e.g. Associated Builders and Contractors, Washington Building Congress, ULI, NAIOP, etc. and professional groups, e.g. AIA, CSI and building code organizations
  - Panel discussion leadership and/or participation
  - AIA professional practice committees
  - Sustainable design seminars

## **| PROJECT EXECUTION**

- Meets with Design/Project team to understand planning and design concepts, fiscal parameters (fee and programmatic/project specifics) pertaining to all projects and ensures adherence to these concepts throughout the architectural process from concept to construction.
- Provides daily assistance to staff and the Partners on an informal and as-needed basis.
- Attends on-site tours of all the firm's project installations; provides constructive verbal and written critiques of the work.
- Monitors the progress of the studio's projects relative to technical/design excellence, keeping the Partners informed as to the progress made in this area.
- Determines the technical design review procedures to be conducted on projects and ensures adherence to them by all personnel.
- Has primary responsibility for the development and oversight of construction details and water management techniques during the contract documentation phase for consistency and support for the design direction; and is responsible for administering the contract in a way that tenaciously adheres to the intent of the design.
- Assists in the development of and adheres to the man-hours budgeted for each task and meets deadlines as defined in the Critical Path Schedule for each project.
- Understands the General Conditions, Scope of Services, Team Structure and Man-hour Budget stipulated in each contract.
- Attends Kick-Off Meetings for all new projects within the firm.
- Conducts or supervises technical design reviews within the studio in accordance with schedules established by the project teams.

## **| GENERAL MANAGEMENT**

- Assists Partners in conducting the Performance Appraisal Process for all studio personnel who are involved in the technical execution of the work.
- Assists the Partners and Senior Team Leaders in interviewing prospective design and technical design personnel on an as-needed basis.
- Provides input to the Partners and operations team relative to the weekly manpower requirements in conjunction with specialized project requirements.

## **| QUALIFICATIONS**

- Registered Architect
- Minimum 15 - 20 years of progressive experience as an architect with emphasis on design, production and contract administration of mixed-use multi-family residential, corporate/commercial and cultural/institutional projects.
- Extensive construction observation experience; knowledge of construction methods and structural systems appropriate to the type of work that the firm is engaged in.

- Familiarity with REVIT and AutoCAD production, preferably with the most current edition of REVIT and AutoCAD used by the firm, and ability to communicate clearly with production staff.
- Budgeting, scheduling, assembling and completing contract documents including contracts, specifications and drawings.
- Understanding of current codes, laws and titles regarding construction and their practical interpretations in the built environment.
- Strong portfolio of built work to supplement the firm's portfolio.
- Excellent verbal, written, and graphic presentation skills.
- Team-oriented, with a proven record of placing team goals above own.
- Demonstrated ability to meet deadlines without compromising the design intent or relationships with fellow staff.
- Strong interpersonal, leadership and team-building skills.

## | ABOUT US



We are a firm of 30 creative architects and designers – problem-solvers who thrive on finding innovative solutions to the challenges of cities and neighborhoods. We are guided by the belief that architecture transforms communities and inspires people. We operate in a collaborative studio environment where the open discussion of architectural ideas and client solutions is valued and encouraged. Our team lives and works in the neighborhoods in which our projects are built; an ethos of community involvement is encouraged at every level. At Bonstra | Haresign ARCHITECTS, our people are our most valuable resource. We are a team of dedicated individuals who passionately believe in the power of design to positively shape the world.

## | TO APPLY

Email your resume and samples of specific project experience to [\*\*employment@bonstra.com\*\*](mailto:employment@bonstra.com)